



2019 Excellence in Construction

Awards Project Entry Requirements and Application

PROGRAM OVERVIEW

ABC Cumberland Valley invites you to enter your best projects in this year's Excellence in Construction Awards competition. Join the ranks of hundreds of Merit Shop construction companies recognized as the best in the construction industry.

Our annual Excellence in Construction Awards recognizes and celebrates outstanding projects built by ABC Cumberland Valley members. The awards competition serves to raise the construction standards throughout the industry by honoring quality craftsmanship produced by merit shop contractors and their employees.

All award winners will be recognized at our September 19, 2019 awards celebration. The ceremony will feature a presentation and a printed program highlighting each award-winning project. Winners are eligible to compete for the National Excellence in Construction Awards.

ELIGIBILITY REQUIREMENTS

Each entry must follow the entry requirements outlined in this award application. Each project needs to be entered separately. There is a limit of three entries per member. A project may be entered in more than one category. Clearly specify and remit payment for each project in each category entered.

- Only current members of ABC Cumberland Valley may enter.
- Any licensed general contractor, specialty contractor, or construction manager.
- Subcontractors acting as the general contractor on the project entered are also eligible.
- Joint ventures are eligible if one firm is an ABC member.
- Any company entering in the trade category must have self-performed the job.
- No project that was subject to a requirement that contractors enter into an agreement with any labor union as a condition of performing work is eligible.

PROJECT SAFETY REQUIREMENTS

No project with a safety-related fatality is eligible to be considered for an award.

COMPLETION DATE REQUIREMENT

Eligible projects must have been completed (e.g. Certificate of Occupancy issued) between **January 1, 2018 and June 1, 2019**. Projects that won ABC awards in previous years are not eligible except in the case of substantial renovation or additions.

AWARD CATEGORIES

- Excellence Award – One first place EIC award will be presented for each category.
- Merit Award – One second place EIC award will be presented for each category.

IMPORTANT DATES

- Deadline for Entry July 19, 2019
- Judging Week August 26, 2019
- Awards Banquet September 19, 2019

AWARDS BANQUET

Winning project teams will be invited to a formal presentation of their awards at the ABC Cumberland Valley 2019 Excellence in Construction Awards Banquet to be held on Thursday, September 19, 2019 from 5:30 p.m. to 9:00 p.m. in Hagerstown, MD. All winners will be highlighted in the awards program.

NATIONAL EXCELLENCE IN CONSTRUCTION AWARDS

Our Excellence in Construction award winning projects will be eligible to be entered in the ABC National Excellence in Construction competition.

PROJECT SCORING

Judging criteria includes:

- Jobsite and projects conditions
- Difficulty of installation
- Complexity
- Project coordination
- Exterior
- Mechanical
- Electrical
- Interior finishes
- Safety
- Quality of finished product

Projects will be judged from application information, descriptions, testimony and photographs. Winners will be notified in advance of the awards banquet.

INSTRUCTIONS

All entries must be received by the ABC CVC office in Hagerstown, MD no later than Friday, July 19, 2019. Entries must be submitted with a completed entry form and the entry fee. You may enter the competition by mailing or delivering your submission to the ABC Cumberland Valley office. There is a limit of 3 entries per company.

PROJECT ENTRY STEPS

1. Complete Entry form (submit this completed entry form for each entry; do not create your own entry form)
 - a. Submit one version via compact disc or flash drive
 - b. Submit a second version as printed copy with signature and date
2. Create high resolution photos of project in acceptable format (jpeg, pdf, or png)
3. Submit a digital file of your company's logo
4. In 500 words, or less, describe why your project should be recognized as a winner in the program. Include scope of work, unforeseen conditions, degree of difficulty; any challenges that were overcome during the project and if the completion deadline was met.
5. Provide one paragraph (up to 50 words) on a separate file describing what makes this project special; this description will be incorporated into the EIC program descriptions.
6. Company safety program description.
7. Project Entry Fee – A registration fee of \$350.00 is required with the first entry. The Registration fee for a second or third entry is \$200.00. Checks should be made payable to the Cumberland Valley ABC,
8. GC's ONLY: Submit a list of all sub-contractors who worked on the project, with a brief description of the type of work they performed. Please include ABC Chapter membership if applicable.
9. If you have an aerial video or time lapse of your project, we encourage you to include the video file with your submission.

PROJECT ENTRY BOOK

Entry books assist the judges in evaluating the project in addition to the application form, photos, and presentation. Entry books are encouraged but not mandatory. To assist the judging process, the EIC judging committee suggest each contractor submit a binder with items listed below. For questions, please contact us by email at emily@abccvc.com.

- Submit only one binder per project.
- Use tabs to separate entry requirements.
- Include entry form in the binder.

ENTRY DEADLINES

All materials, forms and photos must be received by ABC Cumberland Valley in compact disk or flash drive format accompanied by a printed and signed copy of this form on or before July 19, 2019.

Absolutely no extensions can be made to the indicated deadlines. Due to the strict deadline ABC Cumberland Valley retains the right to disqualify incomplete submissions or re-categorize any entry, with cause and proper notification to the contractor.

MAILING ADDRESS

Associated Builders and Contractors, Cumberland Valley Chapter
Attn: Emily Beecher
530 North Locust Street
Hagerstown, MD 21740

GENERAL CONTRACTING & CONSTRUCTION MANAGEMENT CATEGORIES

Check only ONE category indicating the dollar amount of the contract for the project. Eligible projects include both ground up construction and tenant finish construction.

ABC Cumberland Valley reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced by the change to the new category. ABC Cumberland Valley also reserves the right to redistribute the contract volume levels within a category.

Mega-Projects

All projects regardless of type.

- More than \$100 million

Commercial

Office buildings, banks, retail, restaurants, facilities, hotels, and mixed use.

- Less than \$5 million
- \$5 to \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

Community/Public Service

Philanthropic projects that enhance the community, using substantial resources donated by the contractor

- All contract amounts

Federal Government/Military

All projects owned by the Federal Government, with the exception of transportation infrastructure and utilities.

- Less than \$10 million
- \$10 to \$100 million

Healthcare

Hospitals, nursing homes, and other licensed medical facilities.

- Less than \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

Historical Restoration/ Renovation

Restoration of historical buildings registered as historical, or eligible to be registered as historical.

- Less than \$25 million
- \$25 to \$100 million

Industrial

Manufacturing plants and facilities, refineries and similar types of construction.

- Less than \$5 million
- \$5 to \$15 million
- \$15 to \$25 million
- \$25 to \$100 million

Infrastructure: Heavy

Streets, highways, parks, dams, and bridges

- All contract amounts

Institutional

Schools, churches and similar types of construction; with the exception of healthcare facilities.

- Less than \$5 million
- \$5 to \$10 million
- \$10 to \$25 million
- \$25 to \$100 million

Pre-Engineered Building

Institutional, shopping centers, banks and manufacturing plants.

- All contract amounts

Public Works/Environmental

Water treatment plants and sewage treatment plants.

- All contract amounts

Renovation

Renovation of non-historical existing buildings.

- Less than \$4 million
- \$4 to \$10 million
- \$10 to \$100 million

Residential

Residential, including independent living retirement communities; all contract amounts.

- Single-family projects
- Multi-family projects, condominiums and adult communities

Other Construction

Construction not specifically referred to in the above categories. Projects include theme parks, zoos, skate parks, water parks and other unique types of projects.

- Less than \$2 million
- \$2 to \$100 million

SUB AND SPECIALTY CONTRACTING CATEGORIES

Check only ONE category indicating the dollar amount of the contract for the project.

ABC Cumberland Valley reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced by the change to the new category. ABC Cumberland Valley also reserves the right to redistribute the contract volume levels within a category.

Community/Public Service
Philanthropic projects that enhance the community, using substantial resources donated by the contractor.
▪ All contract amounts

Electrical
All projects
 More than \$10 Million

Electrical: Commercial
School, hospitals, outdoor, lighting, institutional, shopping centers.
 Less than \$2 million
 \$2 to \$10 million

Electrical: Industrial
Manufacturing plants, processing plants, instrumentation and testing facilities involving motor control.
 Less than \$2 million
 \$2 to \$10 million

Mechanical
All projects.
More than \$10 Million

Mechanical: Commercial
Manufacturing plants, processing plants and pneumatic controls.
Less than \$2 million
\$2 to \$10 million

Mechanical: Industrial
Manufacturing plants, processing plants and pneumatic controls.
Less than \$10 million

Exteriors
All contract amounts.
Masonry, precast or stone
All other exterior finishes

Interiors
All contract amounts.
Acoustical, drywall, millwork or plaster
 All other interior finishes

Site work/Landscape/Hardscape
Interior/exterior, landscaping and parking lots.
▪ All contract amounts

Other Specialty Construction: Commercial
Construction for commercial projects not specifically referred to in the above categories.
Less than \$10 million
More than \$10 million

Other Specialty Construction: Industrial
Industrial construction not specifically referred to in the above categories.
Less than \$10 million
More than \$10 million

PROJECT INFORMATION FORM

Provide the requested information exactly as it should appear in award-related materials and on the award. Each submission requires a separate entry form and fee. If you have any questions regarding this application, please call the ABC office at 301-739-1190 or email emily@abccvc.com.

CONTRACTOR INFORMATION

Name of contractor: _____
Company principal and title: _____
Mailing address: _____
City: _____ State: _____ Zip: _____
Street address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

PRIMARY CONTACT INFORMATION

The contact person will receive all correspondence, including phone or email notification that their entry has been received at the ABC Cumberland Valley office and correspondence regarding a judging date.

Contact name: _____
Title: _____
Phone: _____ Office: _____
Mobile: _____ Fax: _____
Email: _____

PROJECT INFORMATION

Name of project: _____
Project location Street address: _____
City: _____ State: _____
Contract amount for the work you preformed: _____
Total cost of project for the work you preformed: _____
Square footage: _____
Entry category (see list): _____
Name of primary architect/engineer (firm name): _____
Name of client/owner (firm name): _____
Name of project manager: _____
Name of general contractor (if subcontractor entry): _____
Starting date of construction: _____
Completion date of construction (must be prior to June 1, 2019): _____

OTHER PROJECT INFORMATION

Was this a Design-Build project in your contract with the owner or general contractor? _____ Yes _____ No
Was this a Leadership in Energy and Environmental Design (LEED) certified project through the U. S. Green Building Council? _____ Yes _____ No
If yes, indicate the level: _____

PROJECT SAFETY FORM

No project with a safety-related fatality, regardless of contractor or trade, is eligible to receive consideration for an Excellence in Construction Award.

Did this project have a safety-related fatality? Yes* No

*If yes, do not submit your entry for this competition.

Do you participate in the ABC National Safety Training Evaluation Process (STEP)? Yes No

If you are an award recipient, include a copy of your bronze, silver, gold, or platinum-level certificate for 2018 or 2019. For more information about STEP please visit <http://www.abc.org/en-us/safety/step.aspx>. Contact the ABC Cumberland Valley office with questions.

Please note: Safety Training Evaluation Process (STEP) participants are awarded additional points when applying to both the ABC Cumberland Valley and ABC National Excellence in Construction awards.

Provide information about the person responsible for safety on this project and attesting to these accident rates:

Name: _____ Title: _____

Phone: _____ Email: _____

Signature: _____

Were there any innovative safety and health programs used specific to this project? Yes No

- If yes, provide a copy of your innovative safety and health programs in submission packet.

Does your company have a written Safety and Health Policy Manual? Yes No

Did you develop a site-specific Safety and Health Policy Manual? Yes No

Were toolbox safety meetings held with employees? Yes No

Were these meetings documents? Frequency of meetings: Yes No

Was specialized training conducted on this project? Yes No

- If yes, indicate types: _____

Does your company have a substance abuse policy? Yes No

PROJECT ENTRY QUALIFICATIONS, RIGHTS AND AGREEMENT

PROPERTY

All entries become the property of Associated Builders and Contractors Cumberland Valley Chapter. ABC will retain the applicant's entry materials.

ENTRY CATEGORY REASSIGNMENT

ABC Cumberland Valley reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced by the change to the new category.

PHOTOGRAPHS

Photographs submitted with the application have been approved by the photographer to be used by ABC. If the submitted photographs were taken by a third-party photographer a signature is needed below to reprint the photographs without limitations.

License to Use: The undersigned hereby grants Associated Builders and Contractors ("ABC") a non-exclusive license regarding my photographs submitted by applicant in support of its entry in the ABC Cumberland Valley Excellence in Construction Awards competition ("Competition"). This license grants ABC an unlimited right to use, reproduce, crop, resize, publicly display, distribute, and transmit electronically including on the internet, my photographs in connection with the Competition including but not limited to the promotion of the Competition and the announcement and promotion of any awards, without payment of any royalty or license or other fee by or from ABC Cumberland Valley or applicant or agent or other representative of ABC or applicant.

Photographer's Name (signature): _____
Photographer's Name (print): _____
Date: _____

GRANT OF RIGHTS

The applicant hereby grants to ABC Cumberland Valley the following non-exclusive rights: the right to reproduce, including the right to reprint the work, or any part thereof, whenever necessary and to license the use of the work, or any part thereof, in any medium or form of communication; and the right to use the applicant's name, photographs and biography, in connection with the work. The applicant reserves all rights not specifically granted herein.

SAFETY PROVISION

No project with a safety-related fatality is eligible to receive consideration for an award.

WARRANTY

The applicant warrants that the work is original, that its publication will not infringe on the rights of others, and that it has the full power to make this grant.

APPLICANT AGREEMENT

I have enclosed a check for \$350 for my first entry and an additional \$200 for each second or third project payable to "ABC Cumberland Valley" in accordance with the entry fee requirements. Also enclosed is the CD or flash drive that was prepared in accordance with the requirements indicated in this application.

I hereby give permission to ABC Cumberland Valley to use the photographs and any information submitted to the ABC Cumberland Valley Excellence in Construction Awards competition in ABC Cumberland Valley awards materials, including presentations and printed matter, as well as promotional materials and news releases.

Print name: _____ Title: _____
Signature: _____ Date: _____
E-mail address: _____ Phone: _____
Fax: _____ Mobile: _____

ENTRY CHECKLIST

- Complete Entry form
- Submit one version via compact disc or flash drive
- Submit a second version as hard copy with signature and date
- Project Entry Fee – Each project must be submitted with a \$350 for my first entry and an additional \$200 for each second or third project made payable to ABC Cumberland Valley.
- GC's ONLY: A list of all sub-contractors who worked on the project, with a brief description of the type of work they performed. Please include ABC Chapter membership if applicable.
- High resolution photos of project in acceptable format (jpeg, pdf, or png)
- High resolution file of your company's logo
- In 500 words, or less, describe why your project should be recognized as a winner in the program. Include scope of work, unforeseen conditions, degree of difficulty; any challenges that were overcome during the project and if the completion deadline was met.
- Provide one paragraph (up to 50 words) on a separate file describing what makes this project special; this description will be incorporated into the EIC program descriptions.
- If you are submitting a project in the Excavation/ site preparation category, you need a letter of reference.

ENTRY DEADLINES

Absolutely no extensions can be made to the July 19, 2019 entry deadline.

Due to the strict deadline ABC Cumberland Valley retains the right to disqualify incomplete submissions or re-categorize any entry, with cause and proper notification to the contractor.

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